



# **MATLOCK CANOE CLUB**

## **RISK ASSESSMENT FOR RIVER ACTIVITIES ON THE RIVER DERWENT AT MATLOCK BATH**

**valid from**

**March 2014 TO April 2015**

**Written by**

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**Club President**

**MATLOCK CANOE CLUB**  
**RIVER ACTIVITIES ON THE RIVER DERWENT AT MATLOCK BATH**

HAZARDS IDENTIFIED	HAZARD SEVERITY	LIKELIHOOD OF OCCURRENCE	RISK RATING	CONTROL MEASURES IDENTIFIED	BY WHOM AND DATE
Access along the river banks and footpaths					
Personal injury to <b>Coaching Staff/Paddlers</b> resulting from Access to the river LEFT bank.	HIGH Severity	LOW	MEDIUM	Provide safe access. Operate on bankside away from river edge provide safe access down the bank if required (Rescue). Check each session for any Health and Safety Risks Inform users of risk through a onsite meeting before the session	Organised by the nominated person/organiser or his Representative. Appointed by the Canoe Club
Personal injury to <b>Coaching Staff/Paddlers/Public</b> resulting from walking along the LEFT bank	LOW Severity	LOW	MEDIUM	All personal to wear visible Canoe Club ID clothing Check each session for any Health and Safety Risks	Organised by the nominated person/organiser or his Representative. Appointed by the Canoe Club
Personal injury to <b>Coaching Staff/Paddlers</b> resulting from Access to the river RIGHT bank.	LOW Severity	LOW	MEDIUM	Provide safe access. Operate on bankside away from river edge provide safe access down the bank if required (Rescue). Check each session for any Health and Safety Risks Inform users of risk through an onsite meeting before the session	Organised by the nominated person/organiser or his Representative. Appointed by the Canoe Club
Personal injury to <b>Coaching Staff/Paddlers/Public</b> resulting from walking along the RIGHT bank	LOW Severity	LOW	MEDIUM	All personal to wear visible Canoe Club ID clothing Check each session for any Health and Safety Risks	Organised by the nominated person/organiser or his Representative. Appointed by the Canoe Club

HAZARDS IDENTIFIED	HAZARD SEVERITY	LIKELIHOOD OF OCCURRENCE	RISK RATING	CONTROL MEASURES IDENTIFIED	BY WHOM AND DATE
<b>PADDLERS</b>					
Personal injury to <b>Paddlers/Public</b> resulting from carrying the boat down the steps to the river and Slipping.	LOW Severity	LOW	LOW	Real-time assessment on number of persons to use the steps at a time. Keep public at a distance through a controlled area Inform users of risk through an onsite meeting before the session	Head Coach or representative. Appointed by the Canoe Club
Personal injury to <b>Paddlers/Public</b> resulting from carrying the boat across the Public Footpath.	HIGH Severity	HIGH	HIGH	Paddlers to be aware of the busy Public conditions. Assign a controlled environment Inform users of risk through an onsite meeting before the session	Head Coach or representative. Appointed by the Canoe Club
Personal injury to a <b>Paddlers</b> resulting from Capsizing and swimming down the river.	MEDIUM Severity	LOW	MEDIUM	Coaching positions to have throw lines.  Paddlers to wear approved buoyancy aid and helmet.	To be checked by Coaching Staff or representative. Paddlers approved buoyancy aid and helmet. To be checked before entering the water
Personal injury to a <b>Paddlers</b> resulting from taking part during the session.	LOW Severity	LOW	LOW	Assumed risk Signed Membership or day ticket	Memberships to be checked by Membership Secretary Prior to the session
Personal injury to a <b>Paddler</b> resulting from poor water quality	LOW Severity	LOW	LOW	Session to be reviewed if the river level rises to flood level. Cancel if session as necessary.	Head Coach or representative. Appointed by the Canoe Club
Personal injury to a <b>Paddler</b> resulting from Injury sustained outside the session boundaries.	MEDIUM Severity	LOW	MEDIUM	Boundaries clear established prior to the session and paddler/staff /Parents Inform users of risk through an onsite meeting before the session	Head Coach or representative. Appointed by the Canoe Club

HAZARDS IDENTIFIED	HAZARD SEVERITY	LIKELIHOOD OF OCCURRENCE	RISK RATING	CONTROL MEASURES IDENTIFIED	BY WHOM AND DATE
<b>PADDLERS</b>					
Personal injury to a <b>Paddler</b> resulting from accident within the Matlock Gardens.	HIGH Severity	LOW	MEDIUM	Establish boundaries between the river and Gardens.	Head Coach or representative. Appointed by the Canoe Club
Personal injury to a <b>Paddler</b> resulting from not wearing correct footwear.	LOW Severity	LOW	LOW	Paddlers advised to wear suitable footwear whilst moving around the site.	Head Coach or representative. Appointed by the Canoe Club
Personal injury to a <b>Paddler</b> resulting from motorised vehicle accident within the Gardens	HIGH Severity	LOW	LOW	Paddlers awareness of the occasional motorised vehicle movements around the Gardens	Head Coach or representative. Appointed by the Canoe Club
Personal injury to a <b>Paddler</b> resulting from Missiles being thrown by the Public.	HIGH Severity	LOW	MEDIUM	Keeping an eye on the Public in proximity of the river and coaching areas	All staff and Paddlers to be vigilant and aware at all times
Personal injury to a <b>Paddler</b> resulting from General accident/injuries.	HIGH Severity	MEDIUM	MEDIUM	Nominated First Alders	Head Coach or representative. Appointed by the Canoe Club

HAZARDS IDENTIFIED	HAZARD SEVERITY	LIKELIHOOD OF OCCURRENCE	RISK RATING	CONTROL MEASURES IDENTIFIED	BY WHOM AND DATE
<b>COACHING STAFF</b>					
Personal injury to <b>Coaching Staff/Parents</b> resulting from General accident/injuries.	HIGH Severity	MEDIUM	MEDIUM	Nominated First Alders	Head Coach or representative. Appointed by the Canoe Club
Personal injury to <b>Coaching Staff</b> resulting from Erection/Dismantling /Access to gates line over the river.	HIGH Severity	LOW	MEDIUM	Purpose made steel ladder complete with harness.	Head Coach or representative. Appointed by the Canoe Club
Personal injury to <b>Coaching Staff</b> resulting from Handling/carrying/supporting kayaks	MEDIUM Severity	MEDIUM	MEDIUM	Provide written advice and procedures to Coaches/Staff	Head Coach or representative. Appointed by the Canoe Club
Personal injury to <b>Coaching Staff</b> resulting from Trip hazards.	HIGH Severity	MEDIUM	HIGH/MEDIUM	Staff/Judges inducting highlighting the hazard on	Head Coach or representative. Appointed by the Canoe Club
Personal injury to <b>Coaching Staff</b> resulting from Access to the river edge.	HIGH Severity	LOW	MEDIUM	Provide safe access. Remove section of fence to provide safe access down the bank.	Head Coach or representative. Appointed by the Canoe Club
Personal injury to <b>Coaching Staff</b> resulting from electrical equipment.	HIGH Severity	HIGH	HIGH	All electrically supplies to be protected by RCB's Lock electrical box.	Head Coach or representative. Appointed by the Canoe Club

HAZARDS IDENTIFIED	HAZARD SEVERITY	LIKELIHOOD OF OCCURRENCE	RISK RATING	CONTROL MEASURES IDENTIFIED	BY WHOM AND DATE
<b>PUBLIC</b>					
Personal injury to the <b>public</b> resulting from falling into the river	HIGH Severity	MEDIUM	HIGH	Outside the Canoe Clubs jurisdiction	Personal Safety
Personal injury to the <b>public</b> resulting from boats on the bank/footpath area.	HIGH Severity	MEDIUM	HIGH/MEDIUM	Paddlers advised to leave equipment in a safe place and away from any public pathway.	Head Coach or representative. Appointed by the Canoe Club
Personal injury to the <b>public</b> resulting in carrying boats from the car parks to the slalom site.	MEDIUM Severity	LOW	MEDIUM/LOW	Boats from Pavilion car park to be carried to the site via the access road and footpaths Boats being dropped off can be ported at the end of the access road and safety carried down the river.	Head Coach or representative. Appointed by the Canoe Club
Personal injury to the <b>public</b> resulting from straps/ropes fixed across the footpath.	HIGH Severity	LOW	MEDIUM	Paddlers advised to leave equipment in a safe place and away from any public pathway.	Head Coach or representative. Appointed by the Canoe Club
Personal injury to the <b>public</b> resulting from Injury sustained inside the session boundaries.	High Severity	LOW	Medium	Notice posted <b>'NO ACCESS'</b>	Head Coach or representative. Appointed by the Canoe Club

HAZARDS IDENTIFIED	HAZARD SEVERITY	LIKELIHOOD OF OCCURRENCE	RISK RATING	CONTROL MEASURES IDENTIFIED	BY WHOM AND DATE
PUBLIC					
Personal injury to The <b>Public/Paddlers/Coaching Staff</b> resulting from erecting any temporary shelter for use as a Control/Changing facility	MEDIUM Severity	LOW	LOW	Purpose made Gazebo/tent structure. Securely tethered joint/end of poles protected, tapped.	Head Coach or representative Appointed by the Canoe Club.
Personal injury to the <b>Public/Paddlers/Coaching Staff.</b> resulting from communication difficulties	HIGH Severity	LOW	MEDIUM	Coaching Staff/Representatives/ parents to carry Mobile Phones	Head Coach or representative. Appointed by the Canoe Club
Personal injury to resulting from					
Personal injury to resulting from					

**This is a LIVE document and will be updated as required.**

**It is rarely possible to remove a risk, we have minimised the risk to the best of our capabilities and documented the course of action within this document**

### **DYNAMIC RISK ASSESSMENT**

**An ongoing assessment will be ongoing throughout the session.**

**An assessment of any potential risk will be carried out; action taken to eliminate or reduce the risk There will be a continual monitoring and reviewing the changes in circumstances throughout the session.**

**SITE SPECIFIC RISKS**

**WHITEWATER**

Weirs, bridges, stanchions and piers.  
 Geology Type: Limestone - Foot entrapment.  
 Features: Angular and rounded edged boulders.  
 Broaching Seriousness: Boulders Undercuts  
 Flood Characteristics: Depth of water,  
 Constrictions: Types of rapids  
 Launching and Landing : Access points Paths and Steps  
 Water Quality  
 Gates: Hitting the poles

**GENERIC**

**Activity**

**Location**

**Action**

**HAZARD**

**WHO MIGHT BE HARMED**

**IS THE RISK ADEQUATELY CONTROLLED**

**WHAT FURTHER ACTION IS NECESSARY TO CONTROL THE RISK**

Drowning

Staff, Public and Competitors

Buoyancy aid to be worn at all times on the water. BA comply to CEA standards.  
  
 Guidelines to Kayak dimensions to be monitored as specified in the British canoe Union (BCU)

All paddlers are made aware of the Canoe Club rules  
  
 BA's are sized and fitted correctly  
 Checks made by the Coaching Staff or representative

Hypothermia

Competitors, Staff

All Coaching Staff and Paddlers to wear warm clothing as appropriate to the current conditions

Foil Blankets, access to mobile phone  
  
 Call emergency Services